

City of Williston Building Department

Building Permits, Planning & Zoning

The City of Williston Building Department is responsible by Florida Statutes for building plan review and building inspections within the City of Williston. The plan review and inspection functions include all commercial and residential construction plan reviews, inspections of these structures while under construction, and the tracking and permitting of the construction process. The Building Department may also disseminate building code information and ADA Standards.

Building Official: Robert Kegan, CBO (352)303-4620 email: ksilent1@aol.com

To begin the permitting process, submit a completed permit application package to City Hall, located at 50 N. W. Main Street, Williston, Florida, 32696, (352)528-3060.

You may pick up permitting forms and information at City Hall, or return to the [Home Page](#) to print permit packages and information.

Building Department Contacts:

- Permit Questions: (352)528-3060
- Request Building Code Inspections: (352)528-3060
- Fax: (352)528-2877
- E-mail: holcombs@ci.williston.fl.us

Zoning Requirements: *(NOTE: THE FOLLOWING CITY-SPECIFIC ZONING FORMS ARE LOCATED AT THE END OF THIS DOCUMENT -- PAGE DOWN TO ACCESS THEM AND PRINT PAGE WHICH APPLIES)*

PZ1001- Certificate of land development regulation compliance
PZ1002- CoW Sign Application
PZ1004 - Application for Special Exception
PZ1005 - Application for Zoning Changes pdf
PZ1007 - Petition for Voluntary annexation

- Zoning Questions and to request Zoning Inspections: (352)528-3060

All new construction, including additions, requires a Certificate of Land Development Regulation Compliance. Certain uses in certain districts require a Special Exception, which requires hearings before both the Planning and Zoning Commission and the City Council.

Applications for Amendments to the Comprehensive Plan Text and Future Land Use Map are also processed through the Planning and Zoning Department.

For more information please call Adam Hall at 352.528.3060 or email him at halla@ci.williston.fl.us .

Code Enforcement:

Code Enforcement is responsible for ensuring the compliance of all rules and regulations set forth by the Code of Ordinances. The City of Williston Police Department is responsible for Code Enforcement. Please call (352)528-4911.

Fire Review/Inspections:

The Fire Department is responsible for the compliance of all State and Local regulations concerning fire safety. If a commercial structure has been unoccupied for more than six months, a fire inspection is required and upgrades may be necessary.

Building Inspections:

The City of Williston inspects final site or commercial/industrial, and multi-family projects. All Planning & Zoning inspections and Building Code Inspections must be successfully performed before a Certificate of Occupancy can be obtained from the City of Williston.

To request a building code inspection, call 352-528-3060, or send an email to holcombs@ci.williston.fl.us. Please provide the permit number, project address, type of inspection, along with contact name and telephone number.

Inspection Results

You may check the results of an inspection by calling 352-528-3060.

Current Codes Enforced:

- Florida Building, Plumbing, Mechanical, Gas, Residential & Existing Building Codes 2010
- National Electric Code, Abatement of Unsafe Building Code
- National Fire Prevention Code
- Any City ordinance or State statute which affects building and development

Contractor Registration: Any currently licensed and insured contractor may obtain a building permit in the City of Williston.

The City of Williston requires Contractor Licensing. Contractors who must be licensed by the State of Florida must submit a copy of their state or local license (as applicable), proof of worker's compensation or worker's compensation exemption, and liability insurance.

For further information on Contractor Registration, please call (352)528-3060.